NAAC CALENDAR
ACADEMIC YEAR 2024-25

SN	Name of the Event	Month
1	First NAAC Meeting.	July
2	Collects the Feedback Analysis Reports and the corresponding ATR (AY: 2023-24).	August
3	Arrangement of Internal Academic Administrative Audit (AAA) (AY: 2023-24).	August/ September
6	Arrangement of Student Satisfaction Survey (SSS) (AY: 23-24) and prepare the corresponding ATR.	August
7	Data Acquisition regarding NAAC (AY: 2023-24).	September
8	Second NAAC Meeting.	November
9	Preparation of Annual Report (119) for AY: 2023-24.	December-January
10	Preparation of Documents (criteria wise) as per NAAC templates for AY: 2023-24.	January
11	Preparation of the Excel sheet as per the NAAC data sheet for AY: 2023-24.	January
12	Finalize all the Data sheets and Documents (Phase-I).	January
13	Finalize all the Documents (Phase-I).	January
14	Documents verification and rectification.	February
15	Finalize all the Data sheets and Documents after rectification (Phase-II).	February
16	Submission of AQAR (AY: 2023-24)	February

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Mr. Mithun Roy
NAAC , Coordinator

03/07/24

Prof. (Dr.) Mithun Chakraborty
Chairperson, NAAC
&
Principal
Siliguri Institute of Technology