

**SILIGURI INSTITUTE OF TECHNOLOGY
OFFICE OF THE PRINCIPAL**

CIRCULAR

Ref. No. : Admin/2026/CIR/449

Date: 18.08.2026

Sub : Formation of Students Grievance Redressal Committee of the institute

This is to inform all concerned that as advised by the AICTE vide F. No. 1- 101/ AICTE/ PGRC/ Regulations/ 2026, Dated: 13.08.2026 with the subject related to formation of Mandatory Committees for Technical Institutions; the competent authority is pleased to re-structure the institute's Students Grievance Redressal Committee with the following details.

The Roles & Responsibilities, Scope, SOP, procedure and modus operandi will be as per guideline of AICTE Handbook.

Institute Students Grievance Redressal Committee (SGRC)

Chairperson	: Principal
Advisory Members	: Vice-Principal Administrator All HODs
Joint Coordinators	: Dr. Manas Saha, Associate Professor, ECE Mr. Debayan Nandi, Asst. Prof., Dept. of Business Administration
Members	: Dr. Anupam Mukherjee, Asstt. Prof., CSE Mrs. Paramita Choudhury, Asstt. Prof., BBA Mr. Ratnankur Majumder, Asstt. Prof., BCA Mr. Subhajit Roy, Asstt. Prof., EE Mrs. Archita Ganguly, STA, CE
Student Members	: Ms. Samiksha Cheetri, IT- 2 nd Year Mr. Ravi Shankar Jha, CSE- 2 nd Year Mr. Debaditya Chatterjee, AIML- 3 rd Year Ms. Snehalata Roy, EE -3 rd Year

Tenure : Up to 31.03.2027

Meetings : At least one meeting in every month, in addition to any emergency meetings.

NOTE: Interest and involvement of the Committee members will be monitored by the Chairperson. However, the tenure of the Jt. Coordinators and Members may be changed if required as per the discretion of the competent authority for the betterment of the Institute.

This committee will be in force with immediate effect and previous committee is hereby dissolved w.e.f. 18.08.2026.


18/8/26

Principal
Siliguri Institute of Technology